Behaviour for Learning during Live Lessons via TEAMS.

Please prepare and engage for learning by following these instructions.

1. Check your timetable to see which lessons you have on that day.
2. Collect all your exercise books, textbooks, pencil case, and calculator for all your lessons for that day.
3. Attend registration if your form teacher is having one.
4. Be ready to join lessons at 9 am
5. Period 1 – 6: Be punctual by joining the lesson at the right time.
6. During the lessons:
   - Mute your microphone and turn off your camera.
   - If you want to ask a question use the hands up button to notify the teacher.
   - Remain silent until the teacher identifies you and asks you to speak.
   - Do not talk to other pupils during the lesson.
   - If you do not have a microphone type in your question.
   - Listen to the teacher carefully throughout the lesson and copy any notes immediately within the given time frame.
   - At the end of the lesson leave the meeting put away your exercise book.
   - Join the next lesson.
7. Follow the normal timings of the school day.
8. Once you have completed the lesson your teacher will record your attendance and a merit will be issued for each live lesson attended the merits will be uploaded in due course.
9. Following the live lesson, you will be expected to complete consolidation and extension work, as per the instructions of your teacher. This is instead of pre-lockdown “homework”.
10. We expect normal high standards of behaviour during live lessons. Normal school protocols will be followed e.g. behaviour points will be issued for any disruption caused.
11. Get yourself fresh air and exercise without breaking COVID restrictions.
12. If you do not have a live lesson but a set lesson instead please complete the work set independently. If you cant locate the work please ask your teacher via email or TEAMS.

NBE January 2021.